

PART-TIME BILINGUAL RECEPTIONIST

Immediate opening for an experienced part time bilingual receptionist with professional and appropriate phone etiquette who will handle all aspects of the front desk including, but not limited to answering phones, greeting visitors and providing administrative support to staff.

Must be computer proficient.

To apply visit www.vha.org
or the Vineland Housing Authority,
191 W. Chestnut Ave.

*Submit application,
resume and references to
gpomales@vha.org by
4 p.m. on 8/18/2017.*

DJ-10000 19533